

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of November 18, 2009

Members Present: Paul Anderson, Jim Barton, Dave Tyler, and Philip Godeck (Alternate)

Members Absent: Tom Davis, Mark Livings and Chuck Riggott (Alternate)

Others Present: WPCA Acting Superintendent Ed Alibozek, WPCA Attorney Vincent Purnhagen, Board of Selectmen liaison Richard Pippin, Peter Pippin and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:01 p.m. at the East Windsor Water Pollution Control Authority Administration Building, 192 South Water St., East Windsor, CT

I. Designate Alternate to Sit for Absent Member

Mr. Godeck sat in for Mr. Livings.

II. Acceptance of Minutes of October 28, 2009

Motion: To accept the minutes of October 28, 2009 with the addition of "Motion: To adjourn the meeting at 10:17p.m."
Barton/Tyler
Passed unanimously

III. Payment of Bills

Due to an employee absence in the Treasurer's Office, the bill sheet will be mailed out to Board Members when it is available. A brief explanation of any unusual bills will be sent along with the bill sheet. Board Members can call the WPCA office with any questions they may have; if there are not any questions after one week, it will be approved.

IV. Visitors – there were no visitors scheduled.

V. Receipt of Applications

Sports World, 226 Main St, Day Care

Mr. Alibozek reported that this is an application for an addition of a Day Care at Sports World. Town Engineer Len Norton has reviewed the plans and estimates that it will add approximately 200gpd to the sanitary sewer system. There was a discussion concerning the additional facility connection charge. The FCC Regulations and water use will be reviewed to determine the connection charge.

Motion: To receive the application of Four Fathers Inc. dba Sports World, 226 Main St, Day Care.
Tyler/Godeck
Passed unanimously

VI. Approval of Applications

Motion: To approve the application of Four Fathers Inc. dba Sports World, 226 Main St, Day Care.
Tyler/Godeck
Passed unanimously

VII. Unfinished Business

North Road Sewer

Mr. Alibozek reported that he and Mr. Anderson attended the November 17th Board of Selectmen's Meeting and made a small presentation to go over the plan for the North Road Sewer Project. The Board of Selectmen voted to send the request for funding for additional engineering required by the USDA to Town Meeting. The Board of Selectmen appears to be in support of this project. Mr. Alibozek dropped off the contract for the additional engineering to Russo's.

Mr. Alibozek met with First Selectman Denise Menard, Town Planner Laurie Whitten, and Mark Hommer from Atlantic States Rural Water and Wastewater on November 9th to discuss USDA options, ARRA CT Recovery Zone Economic Development Bonding Program and the STEAP Grant. Ms. Menard will investigate further funding options with Senator Larson's Office. Mr. Alibozek also met with Tim Coons of JR Russo, Michael Rendulic of USDA and Mark Hommer on November 10th. Mr. Rendulic will provide guidance through his office. The preliminary engineering report will be used for scoring the project. Town finances will be reviewed and we will have to provide the most recent audit.

***Attorney Purnhagen arrived at 7:30 p.m.**

Mr. Alibozek met with Town Planner Laurie Whitten and Mark Hommer from ASRWW today regarding the North Road Sewer Project. The Board would like Ms. Whitten available for the Town Meeting to discuss the number of apartment buildings allowed in town and if the town is at that limit.

Prospect Hill Road Benefit Assessments

Mr. Alibozek reported that he had received the information from Town Assessor Carol Madore. He asked whether the data from the 2008 or the 2009 Grand List should be used. Mr. Anderson felt that the data from the closet point of the completion of the project should be used. This should be ready for January.

VIII. Legal

Pump Station Agreement – SJK Properties, Quarry Meadows

There was nothing new to report.

Rya Corporation

There was nothing new to report.

Returned Warrant

There was nothing new to report.

Mr. Anderson asked Attorney Purnhagen if the WPCA follows the State Statutes or the Town Charter first. Attorney Purnhagen replied that order that the WPCA follows is State Statutes, Town Charter, Regulations and then Policy.

IX. New Business

Public Hearing Notice Publication

Mr. Anderson explained that even though there was no public hearing on the agenda, there were public hearings to be held. The public hearing notice was sent to the Hartford Courant to be published on November 6th, but the Hartford Courant could not fit it in until November 10th. This date didn't meet publishing time limits for notification of a public hearing. There was a discussion regarding publishing in the Hartford Courant rather than the Journal Inquirer. The Town switched from publishing legal notices in the Journal Inquirer to the Hartford Courant because of the cost savings. Mr. Barton felt that people who are interested in legal notices know that the Town uses the Hartford Courant; using the Journal Inquirer would be throwing them a curve ball. It was decided that the Hartford Courant would be contacted to try to make them understand that the notices are important; if they can't accommodate, the WPCA will publish somewhere else.

Commercial Application Fee

Mr. Alibozek explained that an application came into the office and the applicant didn't want to pay an application fee. The commercial application fee is \$325, residential application fee is \$125 and repair application fee is \$25. Mr. Alibozek contacted Mr. Anderson about this; Mr. Anderson asked what was done in the past. After reviewing applications, it was found that commercial applications where only a small amount of engineering was involved were charged \$125 and applications with larger amounts of engineering were charged \$325. It was decided that from this point forward all commercial applications will be charged \$325. The WPCA has a fee schedule and the fee is printed on the application.

Superintendent's Report

Mr. Alibozek reported that they had performed the annual Secondary Clarifier cleaning and switch. It is more economical to run 1 clarifier and it keeps wear to a minimum. The end of the year wet well cleaning has been started. The new RACO Guard-It Alarm Systems have been installed at 8 out of 10 pump stations.

On November 11th, Mr. Alibozek attended the CIP Meeting and presented the 5 year project on the roofs. The cost is about \$250,000. On November 13th there was a meeting with Cathy Cabral, Town Treasurer, regarding quarterly transfers from pump station investment accounts to pump station operating accounts. Investment account information will be provided to the WPCA on a regular basis.

Mr. Tyler questioned what was being done with the drainage issue at Rt. 140 pump station. Mr. Alibozek explained that Russo's is coordinating with the parties involved to set up a meeting. He has been in touch with PJ Ladola about the electrical work. The pump station is being checked daily. Mr. Tyler suggested putting in hay bales to divert the water.

***Attorney Purnhagen left 8:20 p.m.**

X. Executive Session

Motion: To enter into Executive Session at 8:22 p.m. to include WPCA Board Members to discuss personnel issues. Mr. Alibozek will standby to answer questions.
Tyler/Godeck
Passed unanimously

Board Members came out of Executive Session at 9:50 p.m.

Motion: To hire Ed Alibozek as Plant Superintendent at a starting salary of \$85,000 per year effective January 1, 2010 structure and detail of the position will follow.
Tyler/Barton
Passed unanimously

Mr. Alibozek accepted.

XI. Adjournment

Motion: To adjourn the meeting.
Tyler/Godeck

Respectfully submitted,

Laura Michael
Recording Secretary